

TA ENTERPRISE BERHAD
Registration No. 199001003300 (194867-M)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE 36TH ANNUAL GENERAL MEETING (“AGM”)

Date & Time : 29 June 2026
Venue : 3.30 p.m.
Meeting Platform : Vistra Share Registry and IPO (MY) Portal (Vistra SRMY Portal) at <https://srmy.vistra.com>

Virtual Live Streaming and online Remote Platform

- The AGM of the Company will be conducted fully virtual through live streaming and online remote platform provided by Tricor Investor & Issuing House Services Sdn Bhd (“**Tricor**”) in Malaysia via its Vistra Share Registry and IPO (MY) (“Vistra SRMY portal”) at <https://srmy.vistra.com>.

ATTENDANCE AT THE 36th AGM

Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, **participate**) remotely at the 36th AGM using RPV facilities from Tricor.

In order to attend the 36th AGM remotely, you will be required to perform the following:

(i) Register as a user with the Vistra SRMY portal (for new user)

- Access the Vistra SRMY portal at <https://srmy.vistra.com>.
- Click “Register” and select “Individual Holder” and complete the New User Registration Form. Please refer to the tutorial guide posted on the homepage for assistance.
- Upon completion of registration, you will receive an e-mail notification to verify your registered e-mail address.
- Upon verification your registration as a user will be approved within one (1) working day and you will be notified via e-mail.
- Upon receiving the confirmation e-mail, please activate your user account by creating a new password.

New users of the Vistra SRMY portal are advised to allow sufficient time for the registration approval process to ensure successfully login and participation for the AGM.

(ii) Pre- register your attendance for the 36th AGM

- Pre-registration is open from the date of the Notice of AGM on Wednesday, 05 June 2026 until such time before the voting session ends at the 36th AGM on Monday, 29 June 2026.
- Login with your email address and password and select the corporate event: “**TA ENTERPRISE BERHAD 36TH AGM**”.
- Navigate to the three (3)-dots menu on the right side of the corporate event and choose “Registration”.
- Read and agree to the Terms & Conditions and confirm the Declaration.
- Review your details and proceed to submit your registration. You may refer to “Submission History” for your registration records.
- Your registration will be verified against the Record of Depositors as at 29 May 2026.
- Vistra SRMY portal will send you an e-mail to confirm your remote participation via RPV.
- In the event your registration is not approved, you will be notified via e-mail.

(iii) Remote participation during the 36th AGM

- If your request for remote participation at the 36th AGM is approved, you will be granted access to the live stream meeting and the opportunity to vote remotely. Your log-in to the Vistra SRMY portal indicates your attendance at the 36th AGM.

The procedures for the RPV facilities are summarised as follows:

	Procedure	Action
(1)	Login to the Vistra SRMY Portal	<ul style="list-style-type: none">• Login with your email address and password for remote participation at the 36th AGM at any time from 2.30 p.m. i.e. 1 hour before the commencement of the 36th AGM on Monday, 29 June 2026 at 3.30 p.m.
(2)	Participate through Live Streaming	<ul style="list-style-type: none">• Select the corporate event: “TA ENTERPRISE BERHAD 36TH AGM” to engage in the 36th AGM proceedings remotely.• If you have any question for the Chairman/ Board, you may use the Query Box to transmit your question. The Chairman/ Board will endeavor to respond to questions submitted by you during the 36th AGM. If questions are received after the conclusion of the Questions & Answers session, the responses will be e-mailed to you after the meeting.• Please note that the quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
(3)	Online Remote Voting	<ul style="list-style-type: none">• The Online Remote Voting Session commences from 3.30 p.m. on Monday, 29 June 2026 until a time when the Chairman announces the end of the session.• Indicate your votes for the resolutions that are tabled for voting.• Confirm and submit your votes.

Note to users of the RPV facilities:

1. Should your registration for RPV be approved, we will make available to you the rights to join the live stream meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
2. The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
3. If you experience difficulties logging in, connecting to the live stream AGM or casting your votes online, please contact the Tricor Help Line at

- 011-40805616
- 011-40803168
- 011-40803169
- 011-40803170

or e-mail to tiih.online@vistra.com for assistance.

Entitlement to Participate and Appointment of Proxy

- Only members whose names appear on the Record of Depositors as at 29 May 2026 shall be eligible to attend, speak and vote at the AGM or appoint a proxy(ies) and/or the Chairman of the Meeting to attend and vote on his/her behalf.
- In view that the AGM will be conducted on a virtual basis, a member can appoint the Chairman of the Meeting as his/her proxy and indicate the voting instruction in the Form of Proxy.

- If you wish to participate in the AGM yourself, please do not submit any Form of Proxy for the AGM. You will not be allowed to participate in the AGM together with a proxy appointed by you.
- Accordingly, proxy forms and/or documents relating to the appointment of proxy/corporate representative/attorney for the AGM whether in hard copy or by electronic means shall be deposited or submitted in the following manner not later than Wednesday, 24 June 2026 at 3.30 p.m.:

(i) In Hard copy:

By hand or post to the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or alternatively deposited into drop box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur;

(ii) By Electronic form:

All shareholders can have the option to submit proxy forms electronically via TIIH Online and the steps to submit are summarised below:

Procedure	Action
i. Steps for Individual Shareholders	
Register as a User with Vistra SRMY portal	<ol style="list-style-type: none"> 1. Visit the Portal at https://srmy.vistra.com. 2. Click "Register" and select "Individual Holder" and complete the New User Registration Form. 3. For guidance, you may refer to the tutorial guide available on the homepage. 4. Once registration is completed, you will receive an email notification to verify your registered email address. 5. After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved. 6. Once you receive the confirmation, activate your account by creating your password. <p><i>If you are an existing user with the Portal or the TIIH Online portal previously, you are not required to register again.</i></p>
Proceed with submission of form of proxy	<ol style="list-style-type: none"> 1. After the release of the Notice of Meeting by the Company, login with your email address and password. 2. Select the corporate event: TA ENTERPRISE BERHAD 36TH AGM. 3. Navigate to the 3 dots at the end of the corporate event and choose SUBMISSION OF PROXY FORM. 4. Read and agree to the Terms and Conditions and confirm the Declaration. 5. Indicate the total number of shares assigned to your proxy(s) to vote on your behalf. 6. Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint the Chairman as your proxy. 7. Indicate your voting instructions FOR or AGAINST or ABSTAIN. 8. Print the proxy form for your record.

ii. Steps for Corporate or Institutional shareholders	
Register as a User with Vistra SRMY portal	<ol style="list-style-type: none"> 1. Visit the portal at https://srmy.vistra.com. 2. Click "Register" and select "Representative of Corporate Holder" and complete the New User Registration Form. 3. Complete the registration form with your personal details. 4. Once registration is completed, you will receive an email notification to verify your registered email address. 5. After verification, your registration will be reviewed and approval within two (2) working days. A confirmation email will be sent once approved. 6. Once you receive the confirmation, activate your account by creating your password. <p><i>(Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact Tricor if you need clarifications on the user registration.)</i></p>
Proceed with submission of form of proxy	<ol style="list-style-type: none"> 1. Login to https://srmy.vistra.com with your email address and password. 2. Select the corporate event: TA ENTERPRISE BERHAD 36TH AGM. 3. Navigate to the icon ">" at the end of the corporate event. 4. Read and agree to the Terms and Conditions and confirm the Declaration. 5. Select the corporate holder's name. 6. Proceed to download the submission file. 7. Prepare the file for the appointment of proxy(ies) by inserting the required data. 8. Proceed to upload the duly completed proxy appointment file. 9. Select "Confirm" to complete your submission. 10. Print the confirmation report of your submission for your record.

Voting at Meeting

- The voting at the AGM will be conducted on a poll. The Company has appointed Tricor to conduct the online voting.
- Shareholders can proceed to vote on the resolutions before the end of the voting session which will be announced by the Chairman of the Meeting and submit your votes at any time from the commencement of the AGM at 3.30 p.m. Kindly refer to "Procedures to Remote Participation and Voting via RPV Facilities" provided above for guidance on how to vote remotely via Vistra SRMY portal.

Door Gift or Food Voucher

- There will be no door gifts or food vouchers for attending the AGM.

No Recording or Photography

- Unauthorized recording and photography are strictly prohibited at the AGM

Pre-Meeting Submission of Questions to the Board of Directors

- The Board recognises that the AGM is a valuable opportunity for the Board to engage with shareholders. In order to enhance the efficiency of the proceedings of the AGM, shareholders may in advance, before the AGM, submit questions to the Board of Directors via Tricor's Vistra SRMY portal at <https://srmy.vistra.com>, by selecting "e-Services" to login, post your questions and submit it electronically no later than Wednesday, 24 June 2026 at 3.30 p.m. The Board of Directors will endeavor to address the questions received at the AGM.

Enquiry

- If you have any enquiry prior to the meeting, please call our Share Registrar, Tricor at +603-2783 9299 during office hours i.e. from 8.30 a.m. to 5.30 p.m. (Monday to Friday, except public holidays).